

D. Schuyler Meyers III

PO Box 11211, Portland, ME 04104
www.SkartDesigns.com

sky@SkartDesigns.com
(207) 809-4693

PROFESSIONAL EXPERIENCE:

Skart Designs

Web Page Designer, Graphic Designer, Trainer (1997-Present)

- Portfolio: <http://clients.skartdesigns.com>
- Develop and maintain new business clients
- Create fast, effective and affordable web sites.
- Develop graphics.
- Create sites with Search Engines and Usability in mind.
- Support hardware and software.
- Proven ability to instruct others in hand coding HTML, JavaScript and WYSIWYG editors.

Manpower

Internet Service Center-*UnumProvident* (2004)

- Usability testing- made suggestions as to how to improve the site for the end user
- Learned proprietary software for site conversion
- Transferred data

Litigation Support-*UnumProvident* (2003)

- Wrote SOP documentation
- Learned Law v4
- Operated Fujitsu 4099D scanner

XP conversion Support-*UnumProvident* (2003)

- Used MS Access to support Portland and Chattanooga Customer Care XP Conversion

Software Development Support- *UnumProvident* (2002-2003)

- Tracked over 1500 users of the NaviLink system with MS Excel

Printer Operator- *Wright Express* (2002)

- Operated Océ and Xerox Printers

L.L. Bean

Monogram Machine Operator (2000-2001)

Printer Operator (2000-2001)

- Operated IBM 3900 production printer.

IS Tech (1997-1999)

- Maintained and installed the various scanners, CRT's, printers, and other hardware.
- Involved with vendor negotiation and budget/ asset management support.

Facilitator (1997)

- Emceed orientation for new and rehires, emphasizing quality and teamwork.

Trainer (1995-96)

- Trained over 500 employees for new distribution center.
- Nominated for Bean's Best Award.

Team Leader (1990-92)

- Enabled staff to reach goals by providing performance evaluations, feedback, and coaching.

Returns Processor (1993-94)

Material Handler (1988-1997)

- Operated elevators, Dockstockers, Transtackers, and Orderpickers to move products.

Catalogue Picker (1987-88)

TRAINING & EDUCATION:

- **B.A. Art Studio** *University of South Carolina* (1987)

- **HR Law**, *L.L. Bean* (1997)

- **Networking Series**, *Portland Adult Education* (1999)

- **PhotoShop, Word, Access, Win95, VBA**, *Training Resource Center, Portland* (1999)

- **Web Application Design**, *MIT/ ArsDigita, Cambridge* (2000)

- **Introduction to ASP, VTEC** (2002)

Community:

Maine WebMasters Users Group, Portland Public Schools' Technology Advisory Committee, Maine Bytes -.NET users group, Nathan Clifford School PTO.

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Summary of Qualifications

- Creative team player, with excellent communication skills.
- Over 10 years of web design experience as President of a Web Design Company.
- Excellent computer skills including HTML, JavaScript, PHP, phpMyAdmin, ASP, Visual Studio express, Dreamweaver, FrontPage, PhotoShop, Paint Shop Pro, PageMaker, MS Publisher, Windows 9x, 2000, XP, NT4.5, Office 97-2000, XP, Smart Suite Millennium, StarOffice 5.1, Law 4.0, PC, AS400, and Mac.
- Actively involved community member with strong leadership skills and public speaking ability.